

## Summer Student Job Posting – 2026

### **Visitor Centre Assistant : Maintenance and Programme Delivery**

#### **Subject to Funding**

Strathcona Wilderness Institute (SWI) is looking for **two** enthusiastic and energetic persons with an interest in working with the public in a park environment. She or he will assist SWI with maintenance and management duties at the building and trailhead area at Strathcona Park Wilderness Centre (managed by SWI) at Paradise Meadows in Strathcona Provincial Park or at the “Hut” at Buttle Lake, and assist the Visitor Information Counsellors. The Visitor Centre Assistant position will be 35 hours per week, for 8 weeks during the period between mid June and late August. The rate of pay is \$22 per hour.

#### **Qualifications**

The ideal candidate will meet the following qualifications:

- Secondary or Post-secondary level student with completed courses in relevant subjects (e.g. biology, environment, outdoor education, tourism)
- Eligible for the Canada Summer Jobs Programme (be between 15-30 years of age and be legally entitled to work in Canada)
- Demonstrate the following characteristics:
  - ability to work independently and as part of a team
  - good communication and organizational skills
  - self-motivated and self-reliant
- Valid driver’s license (the student is expected to arrange their own transportation to the Centres but some compensation for gas expenses will be made.)

SWI practices Employment Equity in its hiring policy. All qualified individuals are encouraged to apply. It is strongly recommended that applicants learn about the work of SWI through the SWI website: [www.strathconapark.org](http://www.strathconapark.org) .

#### **Tasks and Responsibilities**

The primary responsibilities of the Visitor Centre Assistant will be to:

- a) Assist with delivery of workshops and presentations to the public in the Ruth Masters Nature Hall (set up before and cleaning after events);
- b) Manage loans of SWI resources including the TrailRider, wheelchairs and hiking accessories;
- c) Assist with the sales of SWI merchandise and keeping track of inventory;
- d) Ensure that the interior and exterior areas are at all times clean and garbage-free.



**Application:**

To apply, please send a resume, unofficial transcript and covering letter referencing “Visitor Centre Assistant” that clearly indicates how you meet the requirements for this position.

**Apply to:**

Judy Norbury, Chair of SWI Board

Email: [judynorbury@shaw.ca](mailto:judynorbury@shaw.ca)

For more information, email: [strathconawilderness@gmail.com](mailto:strathconawilderness@gmail.com)

Please note that we will not know until late April or early May whether our application has been successful. However, we list all our potential positions (subject to funding) and encourage those interested in working for SWI to apply, so that we have their names on our list of potential candidates.

